

JOO APPLICATION FORM FOR FLEXIBLE STUDY RIGHTS

This form is used for applying flexible study rights at the University of Turku, Åbo Akademi University, Turku University of Applied Sciences, Diaconia University of Applied Sciences, Humak University of Applied Sciences and Novia University of Applied Sciences.

Each form can be used to apply for study rights in courses organised by only one faculty or department in one university.

The students at University of Turku and Åbo Akademi University apply for their mutual studies the electronic form, which is available at www.joopas.fi.

1. PERSONAL DATA ON APPLICANT (for student to fill in)

NB! Items marked with an asterisk * are required information.

Date of birth	Date of birth (day xx, month xx, year xxxx) *	Final part of personal identification number * (required for Finnish students)
Surname and given names	Surname *	First names (<u>underline</u> the name used) *
Address	Street address *	
	Postal code *	City of municipality *
Phone number	Mobile phone *	Home phone
E-mail *		
Sex *	<input type="checkbox"/> Male <input type="checkbox"/> Female	
Domicile *		
Native country *	<input type="checkbox"/> Finland <input type="checkbox"/> Other, which: _____	
Native language *	<input type="checkbox"/> Finnish <input type="checkbox"/> Swedish <input type="checkbox"/> English <input type="checkbox"/> Other, which: _____	
Language/ languages of study (if others besides native language)		

2. EDUCATIONAL BACKGROUND OF APPLICANT (for student to fill in)

Home university *		
Student number *		
Faculty/Department and Study programme	Faculty / Department *	Study programme/Major subject (or equivalent) *
Degree in which courses applied for are intended to be included	Degree *	
	Start date of degree studies *	Estimated date of completion of degree studies *
Completed studies	Number of study credits completed by the time of application (ECTS) *	Number of credits completed in major subject (or equivalent) by the time of application (ECTS) *
Earlier JOO studies	Have you been granted JOO study rights before *	
	<input type="checkbox"/> No <input type="checkbox"/> Yes Start and end periods and receiving universities of earlier JOO studies	

Additional information related to educational background

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3. JOO STUDIES APPLIED FOR (for student to fill in)

NB! Items marked with an asterisk * are required information.

Receiving university/ unit *				
Faculty/department/ study programme *				
JOO studies applied for *	<input type="checkbox"/> Study programme <u>Subject:</u> _____ <u>Study programme and extent (credits):</u> Specify in the table below the study modules/courses, their extent in credits awarded, and time of completion.			
	<input type="checkbox"/> Courses/study modules Indicate in the table below the courses applied for, their extent in credits awarded, and time of completion.			
Study modules/ courses included in study programme or Separate study modules/courses	Name of study module *	Study module code	Extent of study module (ECTS) *	Term/semester in which you plan to complete the studies *
	1			
	2			
	3			
	4			
	5			
	6			
	7			
	8			
	9			
	10			
	11			
12				
Studies applied for will be included in degree studies for *	Students of universities: <input type="checkbox"/> Major subject <input type="checkbox"/> Optional studies <input type="checkbox"/> Minor subject <input type="checkbox"/> Elective or other studies		Students of universities of applied sciences: <input type="checkbox"/> Basic studies <input type="checkbox"/> Alternative studies <input type="checkbox"/> Professional studies <input type="checkbox"/> Optional studies	
Grounds for applying for these study rights *				
Signature of the applicant	Date and place *		Signature and clarification of signature *	

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4. STATEMENT ON ACCEPTANCE FROM HOME UNIVERSITY (to be filled in by sending university)

<p>Statement</p> <p>The student may include the accepted studies in a degree to be completed at the student's home university, while the home university undertakes to pay for the studies completed by the student in accordance with the valid JOO agreement.</p>	<input type="checkbox"/> We endorse the granting of study rights for the period:	
	<input type="checkbox"/> The application is endorsed with the following changes:	
	<input type="checkbox"/> The application is not endorsed	
<p>Study transcript</p>	<input type="checkbox"/> Study transcript attached	
<p>Grounds for declining the application or parts of it</p>		
<p>Signature of the decision maker / processing official</p> <p>Stamp of the home university</p>	<p>Date, signature and clarification of signature Stamp of the home university</p>	
<p>Contact information of the processing official</p>	<p>Name</p>	<p>Position</p>
	<p>Phone number</p>	<p>E-mail</p>

